

# School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Tuesday, March 19, 2013

6:30 pm

Board Room

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the Board Room on Tuesday, March 19, 2013, for the purpose of discussing Board business.

The meeting was called to order at 6:30 p.m. by Chairperson, Jeff Larson.

Upon Roll Call, the following members were present: Bryan Rensenbrink, Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert, Jody Chambers. Those absent: none. Superintendent Jerry Hansen was also present.

## Changes to the Agenda

### VI. Approval of the Consent Agenda

Correction to Letter of Agenda Items:

- E. Approve the 2012-2014 District Office Contract
- F. Approve the Overnight Trip Request for FFA
- G. Approve the Overnight Trip Request for the Jr. High Marching Band
- H. Approve the Overnight Trip Request for the 7th Grade Band Trip

### VII. Items on Which Board Discussion and Action is Required

F. Approval of the Staff and Program Evaluation Timeline (addition)

Correction to Letter of Agenda Items:

- G. Approval to Add a 1.0 FTE Elementary Teacher
- H. Approval to Add a 1.0 FTE Elementary Teacher
- I. Approval to Add a 0.17 FTE Secondary Math Teacher
- J. Approval to Add a 0.75 FTE Early Childhood Birth - 2 Teacher
- K. Approval to Add a 1.0 FTE Special Ed (LD) Teacher

### IX. Superintendent and Board Member Items

B. Board Member Items

3. District Negotiations Team Model

Motion by J. Chambers, second by B. Rensenbrink, to approve the agenda with the additions. Motion carried.

## Public Forum

Michelle Meixell and Keith Anderson addressed the board regarding class size.

## Consent Agenda

T. Quaintance pulled the approval of the 2012-2014 District Office Contract. Motion by J. Chambers, second by J. Pearson, to approve the remainder of the consent agenda.

- Approval of the meeting minutes from the Regular Meeting held on February 19, 2013
- Approval of check numbers 633097 through 633307 and wire transfers
- Approval of liquid asset transfers to checking: \$600,000 on 2/6/13, \$80,000 on 2/20/13, \$580,000 on 2/22/13, \$231,000 on 2/27/13
- Reduction in hours for Diane Erickson, ABE Teacher, from 27 hours/week to 12.5 hours/week, Monday 2:30 – 5:00 p.m., Wednesday 2:30 – 6:00 p.m., Thursday 12:30 – 6:30 p.m. effective February 18, 2013
- Hire Jason Kaiser, Junior High Speech Coach, \$1,589, effective December 1, 2012
- Hire Damian Fish, ALC Math Teacher (after school), \$24.00/hour, effective January 22, 2013
- Change in hours for Jeannie Manthie, Paraprofessional, from 7:50 a.m. – 2:55 p.m. to 7:45 a.m. – 2:55 p.m., \$12.29/hour, effective February 25, 2013
- Change in hours for Amy Carlson, School Readiness Teacher, Monday – Thursday, from 8:00 a.m. – 3:15 p.m. to 7:15 a.m. – 3:30 p.m., effective February 25, 2013
- Hire Wendy Anderson, Jr. High Track Coach, \$1,589, effective April 2, 2013
- Hire Joe Wenner, Jr. High Assistant Track Coach, \$1,603, effective April 2, 2013
- Bridget Corbett, ALC Math Teacher, BA, Step 1, \$6,063.54, effective March 4, 2013
- FMLA leave for Tracy Noor, Cook, effective January 28 – July 18, 2013
- Accept the retirement of Doug Reetz, Business Teacher, effective at the end of the 2012-2013 school year. Thank you Doug for 35 years of service to Milaca Public Schools!
- Accept the resignation of Doug Reetz, Head Boys Golf Coach, at the end of the 2012-2013 season
- Accept the resignation of Doug Reetz, 9th Grade Girls Basketball Coach, at the end of the 2012-2013 season

- Approve the Overnight Trip Request for FFA to Attend the State Convention, April 28-30, 2013 at the University of Minnesota
- Approve the Overnight Trip Request for the Jr. High Marching Band Valleyfair Trip, June 22-23, 2013
- Approve the Overnight Trip Request for the 7th Grade Band Trip to Duluth, May 3-5, 2013

The consent agenda was unanimously approved.

J. Chamber made a motion, second by J. Pearson, to approve the 2012-2014 District Office Contract. Roll call vote. Those vote in favor: B. Rensenbrink, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers. Those voted against: T. Quaintance. Motion carried.

#### Principal/Directors/Coordinators Reports

The High School Principal reported on rejecting the Ramp up Readiness program for this year, but may consider for next year, and handbook changes.

The Elementary Principal reported on the 6<sup>th</sup> grade schedule change to allow for more advising.

The Activities Director reported that Milaca will remain in class AA classification, spring sports, speech, and the band and choir concerts.

The Community Education Director reported that the business expo was well attended, Kids Town is being expanded to include Pre-K and being offered on workshop days, and on the Tonic Sol-Fa and the Power Team performances.

The Curriculum Director was absent but provided a report on early college and college credits.

The Business Manager presented the financial picture of the district.

#### Items on Which Board Discussion and Action is Requested

Motion by J. Chambers, second by A. Struffert, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the High School Student Handbook and Graduation Distinctions. M. Herzing amended the motion, second by T. Quaintance, to remove the approval of Graduation Distinctions from the motion. Amendment carried. Motion to approve the High School Student Handbook carried.

Motion by J. Chambers, second by J. Pearson, to approve making up the snow days by students making up a full day on April 19 and forgive students the second snow day; and the teachers making up the teacher days on June 4 and June 5, with the option of creating a memorandum of understanding to move the June 5 make up day to an agreeable date in August 2013. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to ratify the sale of the 2013A School Referendum bonds. Roll call vote. Those voted in favor: B. Rensenbrink, T. Quaintance, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the Program Evaluation Accountability Model. Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to approve the Staff and Program Evaluation Timeline:

#### **Staff Evaluation**

Principal Evaluation by 2013

Teacher Evaluation by 2014

Paraprofessionals Evaluation by 2013

#### **Program Evaluation**

Technology Initiative 2013 and 2014

All Day Every Day Kindergarten 2013 and 2014

College in the Schools English 2014

Project Lead the Way 2014

Flexible Grouping 2014

Academic Intervention Programs 2014

Area Learning Center Program Changes 2014

Motion carried.

Motion by J. Chambers, second by J. Pearson, to add 1.0 FTE Elementary Teacher (Grade 1) beginning with the 2013-2014 school year. Motion carried.

Motion by T. Quaintance, second by J. Chambers, to add .75 FTE Early Childhood Birth - 2 Teacher beginning with the 2013-2014 school year. Motion carried.

Motion by T. Quaintance, second by J. Chambers, to add 1.0 FTE Special Ed (LD) Teacher beginning with the 2013-2014 school year. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to add 0.17 FTE Secondary Math Teacher beginning with the 2013-2014 school year. Motion carried.

Motion by J. Chambers, second by B. Rensenbrink, to add 1.0 FTE Elementary Teacher (Grade 4) beginning with the 2013-2014 school year. Roll call vote. Those vote in favor: B. Rensenbrink, M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers. Those voted against: T. Quaintance. Motion carried.

The Board reviewed the enrollment, heard reports from the Committees and reviewed the student activities account.

The Superintendent reported on custodial interviews, a meeting he had with Representative Nolan, and that he is testifying at the capitol on school funding equality.

The Board discussed creating a District Negotiations Team Model.

Motion by T. Quaintance, second by B. Rensenbrink, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:14 p.m.

Respectfully submitted,

  
Chairperson

April 16, 2013

Date

  
Clerk

April 16, 2013

Date